

St Margaret's Catholic Primary



Accessibility Plan 2022-2025

St Margaret's Primary School

ACCESSIBILITY PLAN 2022-2025

1. This Accessibility Plan has been drawn up in consultation with the Local Authority, pupils, parents, staff and governors of the school and covers the period from April 2022 – March 2025
2. We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
3. Ss Gabriel and Raphael's school plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to the school. Our Accessibility Plan contains relevant actions to:
 - Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education.
 - Increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of their duties under the Equalities Act 2010): this covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum within a responsible timeframe.
 - Improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include handouts, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.
5. Attached are Action Plans, relating to these key aspects of accessibility. These plans will be reviewed and adjusted on an annual basis. New Plans will be drawn up every three years.
6. We acknowledge that there is a need for ongoing awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.
7. The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:
 - Curriculum
 - Equal Opportunities and Diversity
 - Staff Development
 - Health & Safety (including off-site safety)
 - Inclusion
 - Special Needs
 - Behaviour Management
 - School Improvement Plan
 - Asset Management Plan
 - School Prospectus and Mission Statement
8. The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken annually by H&S sub-committee of the Governing Body. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will

roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.

9. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".
10. The School Prospectus will make reference to this Accessibility Plan.
11. The School's complaints procedure covers the Accessibility Plan.
12. Information about our Accessibility Plan will be published in the Governors' Annual Report to Parents (statutory).
13. The Plan will be monitored through the Health and Safety Committee of the Governors.
14. The school will work in partnership with the local education authority (and the Archdiocese of Cardiff, where appropriate) in developing and implementing this plan.
15. The Plan will be monitored by ESTYN as part of their inspection cycle.

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Improving the Physical Access at St Margaret's Catholic Primary School

Item	Activity	Timescale
Handrails to be installed in Foundation Phase outdoor areas	Cover erected for protection from inclement weather	Discussion with LEA Sharon Phillips Summer Term 2016. Assessment of site Autumn Term 2016. Works to be completed as soon as possible
Corridors	Keep corridors clear from obstructions	Ongoing
New flooring	New flooring to be laid throughout school as money allows	Ongoing
Parking	Marking in carpark by highways – highlighting accessible parking bays	October 2022

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Improving the Curriculum Access at St Margaret's Catholic Primary School

Target	Strategy	Outcome	Timeframe	Success Criteria
Training for teachers on differentiating the curriculum	Undertake an audit of staff training requirements	All teachers are able to more fully meet the requirements of disabled children's needs with regards to accessing the curriculum	2022-2025	Increase in access to CFW
Training for teachers on differentiating the curriculum	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life-preparation learning. The use of other professional partners has been made available.	2022-2025	
All out-of-school activities are planned to ensure the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	2022-2025	Increase in access to all school activities for all disabled pupils
Classrooms are optimally organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Ongoing	Increase in access to the National Curriculum
Staff training in the production, implementation and review of Provision maps and IDP's and monitoring systems.	ALNCO to provide staff training	All staff aware of and implement pupils provision maps and IDP's	Ongoing	All provision maps and IDP's in place ensuring SMART targets for pupils to progress
Training for Awareness Raising of Disability Issues (Autism, Manual Handling training etc.)	Provide training for governors, staff, pupils and parents Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	2022-2025	Society will benefit by a more inclusive school and social environment

Make sure that vulnerable pupils have access to online homework materials.	Pupils given opportunities in school to access online materials.	All vulnerable pupils will have access to online materials.	2022-2025	All pupils will have access to online materials.
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Improving the Delivery of Written Information at St Margaret's Catholic Primary School

TARGET	STRATEGY	OUTCOME	TIMEFRAME	Success Criteria
Availability of written material in alternative formats when specifically requested	The school will make itself aware of the services available through the LEA for converting written information into alternative formats.	The school will be able to provide written information in different formats when required for individual purposes	2022-2025	Delivery of information improved
Make available school brochures, school newsletters and other information for parents in alternative formats	Review all current school publications and promote the availability in different formats for those that require it i.e word documents into PDF	All school information available for all	2022-2025	Delivery of school information to parents and the local community improved Use of Moodle as vehicle to promote publications
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice from HVSS on alternative formats and use of IT software to produce customized materials.	All school information available for all	2022-2025	Delivery of school information to pupils & parents with visual difficulties improved.
Make available school brochures, school newsletters and other information for parents on the school website and Seesaw	Parents will be able to access all information via the school website and Seesaw. Parents can request a paper copy by contacting the school office.	All information will be in an electronic format	By March 2023	School will be paperless with regards to information for parents.
Raise the awareness of adults working at and for the school on the importance of good communications systems. Use of Seesaw	Arrange training courses.	Awareness of target group raised	Ongoing	School is more effective in meeting the needs of pupils.
Review documentation on school website to check	The school will review formats publicised on	Ensure accessibility for new parents and those	Ongoing	Ensure accessibility for new parents and those

accessibility for parents with English as an Additional Language	school website particularly for new parents to the school, in order to ensure accessibility for parents with English as an additional language.	parents with English as an additional language.		parents with English as an additional language.
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